

Opportunity Learning Planning Template

How much time will students and teachers be required to participate in opportunity learning each “school day”?	2
How will we provide appropriate remote facilities and access for all students participating in opportunity learning, including computers, internet, and other forms for electronic communication that will be utilized in the program?	4
How will we endure appropriate learning opportunities for students with special needs?	6
How will we monitor and verify each student’s electronic participation?	6
How will we address the extent to which student participation is within the student’s control as to the time, pace, and means of learning?	7
How will we provide effective notice to teachers, staff, students and their parents or guardians of the use of opportunity learning?	7
How will we ensure that all teachers and staff who may be involved in the opportunity learning program will have access to any and all hardware and software that may be required for the program?	8

Opportunity Learning Planning Template

Edmore Public School District 36-002

Of note: Edmore Public School is a very rural, remote district, with an enrollment of 40 students K-12. The building was designed for 300 students. Administration, instructional staff, and classified staff total 17 individuals. We have 25 total families to serve. All of our students have 1:1 devices and use them on a regular basis, for either instructional classwork or enrichment activities on a daily basis. It will not be a new concept for them to learn “online”. Our HS students also utilize online learning daily, as we regularly utilize NDCDE for educational opportunities. Edmodo is not a new platform as some instructors require students to already submit their work utilizing this program. Our special education students function at a level that will allow for Zoom classroom and the Lake Region Special Education Unit has approved our protocol for delivery with these students. It has been a rather quick transitioning process to develop a plan, move to online platforms, and to bring parents and students up to speed. Parents are looking forward to their children re-engaging in a more formal educational environment via online.

In our forefront is the need to continue the current relationships that students have with our staff and peers. Being visible in the Zoom classroom,

delivering meals, and providing counseling opportunities will assure that these relationships are as important as academic learning for their social and emotional well-being.

The district has reviewed the CDC guidelines and has created appropriate protocols for cleaning, social distancing, and accommodating for staff and students who are at risk.

How much time will students and teachers be required to participate in opportunity learning each “school day”?	
Students	During opportunity learning, students will be provided work from their teachers in all of their subjects that would equate to no more than six hours per day.
Elementary Teachers	<ul style="list-style-type: none">I. For opportunity learning days the elementary teachers (K-5) will utilize the following home-based education schedule:<ul style="list-style-type: none">A. 8:00 to 9:00 a.m. – Staff collaboration and planning.B. 9:00 a.m. – Opportunity learning activities utilizing the Zoom platform. Instructors will also discuss and assign individual physical and online learning packets (review packets) that students already have in their possession (delivered by paraprofessionals to their residence)C. 9:30 to 1:00 pm – 3.5 hour block for student engagement, instruction, supervision, monitoring, and support to students as needed.D. 1:00 p.m. Afternoon session of Zoom will occur for collaboration and online learning.E. 1:30 to 2:00 p.m. – PE/Music utilizing Zoom.F. 2:00 – 3:00 p.m. – 1 hour block for student engagement, instruction, supervision, monitoring, and support to students as needed.G. 3:00 p.m. - Verification/assessment of student work/engagement. Instructors will meet via Zoom with the entire class to discuss progress and instructional/curricular changes that may need to

	<p>occur for the next day.</p> <p>In the event that a “hybrid” model for delivery becomes available students will be transported in small numbers to the school once per week and will participate in face to face instruction with their respective teacher but will continue to practice social distancing with other personnel.</p>
Middle School Teachers	<p>A. NA – Edmore K-5 students’ educational setting is a self-contained classroom. Students in grades 6-12 move from class to class based on academic discipline. The opportunity learning schedule will be the same as the high school schedule.</p>
High School Teachers	<p>I. For opportunity learning days High school teachers will utilize the following schedule for their 8-hours of work:</p> <ul style="list-style-type: none"> A. 8:00 – 8:15 am - Collaboration time B. 8:15- 3:00 - Instructors and students will follow the high school matrix. Instructors will utilize Zoom and Edmodo to conduct instruction, discussion, and formative assessment with students. C. 3:00 – 4:00 – Staff collaboration and also individual instructor/student collaboration will occur. Discussion will occur regarding the effectiveness of the delivery model and adjustments that are needed to accommodate student learning. D. Teacher prep period-students will be able to individually Zoom in and get assistance or ask questions of assignment E. Two grades per week will be posted into PowerSchool and grading will occur for the 4th quarter as per the previous quarters. <p>In the event that a “hybrid” model for delivery becomes available students will be transported in small numbers to the school once per week and will participate in face to face</p>

	instruction with their respective teacher but will continue to practice social distancing with other personnel.
Other Certified Staff	These individuals will be available to students and instructors from 8:00 am to 3:30 pm on opportunity days through assignment from the building administrator. Such assignments will include delivering meals, working 1:1 with special needs students, Title students, 504 students, cleaning, completing inventory.
<p>How will we provide appropriate remote facilities and access for all students participating in opportunity learning, including computers, internet, and other forms for electronic communication that will be utilized in the program?</p>	
Elementary School Students	<p>I. Elementary students will have their device at home and will connect via Zoom with their instructor twice per day. The instructor will also be available via Zoom throughout the day to communicate with individual students.</p> <p>II. Special Education, Title and 504 students will be provided the same accommodations and modifications outlined in their IEP. Students will begin with the Zoom classroom and receive distant education 1:1 with the special education instructor and other classroom instructors. Materials will be taken to the residences. When allowed, students will be transported to the school each morning and will receive one on one instruction until noon each day in a specific area of the school to accommodate social distancing guidelines.</p>
Middle School Students	<p>I. Edmore middle school students receive the same education delivery as high school students.</p>

High School Students	<p>I. High school students have school-provided laptop and will collaborate with the instructor and other students and exchange assignments through the use of Zoom and Edmodo. The regular school schedule will be followed with the instructor being online with the students each period and also during prep period and from 3:00 to 4:00 p.m. via. Zoom to collaborate with individual students.</p> <p>II. Special Education, Title, and 504 students will be provided the same accommodations and modifications outlined in their IEP. Students will begin with the Zoom classroom and receive distant education 1:1 with the special education instructor and other classroom instructors. Materials will be taken to the residences. When allowed, students will be transported to the school each morning and will receive one on one instruction until noon each day in a specific area of the school to accommodate social distancing guidelines.</p>
<p>How will we provide opportunity learning to students who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology.</p>	
District	<p>Due to our size, our district has the infrastructure in place and all students have one to one devices furnished by the district. All students have access to WiFi in their home environment. . If there is a power outage or another issue out of the family's control; staff will work with the student/parent to make arrangements for an opportunity for the work to be completed. Parents should reach out to the building Principal to make these arrangements.</p>

How will we endure appropriate learning opportunities for students with special needs?

Students	<p>IEP/504-Students with special needs will continue to receive one on one instruction based on their IEP goals from their special education teacher or related service provider. We will utilize Zoom instruction live with their instructions, sending home supplies. Our goal, however, is to bring them into the school on a limited basis as soon as we are allowed.</p> <p>Title – Students will continue to receive one to one enrichment through the use of distributed materials and use of the Zoom platform on a daily basis.</p>
----------	--

How will we monitor and verify each student's electronic participation?

District	Student work and assignments will be posted using Edmodo according to instructor due dates. Work may also be emailed to the instructor. Student participation in each class will be assessed by each instructor utilizing the Zoom platform.
Elementary	Zoom check in twice per day and completion of academic packets will count as a full day of attendance.
Middle School	Edmore middle school students follow the same parameters as high school students.
High School	Students will be required to be in attendance in the Zoom Classroom each and every class period (8:15 – 3:00 pm). Student work will be posted using Edmodo and student participation in each class will be assessed by each instructor utilizing the Zoom platform. It is the hopes of the Edmore school personnel that a transition will be made to a hybrid model allowing for periodic face to face instruction and assessment with small groups.

How will we address the extent to which student participation is within the student's control as to the time, pace, and means of learning?

Students

- I. Student Participation will vary based on the grade level:
 - A. Kindergarten through 5th grade students will be engaged for collaboration from 9:00 until 9:30 a.m. and from 1:00 until 1:30 p.m. each day. Students will also be engaged throughout the day working on packets. Students will be able to collaborate utilizing Zoom with their teacher when needed throughout the day as well. It is our intent to have students working for 6 hours each day on academic and social activities.
 - B. For Grades 6 through 12 students will be engaged each period from 8:15 a.m. until 3:00 p.m. Students will collaborate with the instructor and each other via Zoom and assignments completed and exchanged via Edmodo. It is the intent of school personnel to replace instruction with the online mode, but we fully realize that the online delivery system will not replace face to face instruction and assessment of student progress.

How will we provide effective notice to teachers, staff, students and their parents or guardians of the use of opportunity learning?

Parents and students

All parents were notified the week of March 16th via telephone conversations with the administration. All parents were very

	<p>supportive of the plan. Parents and students were notified of the specific plans on March 20th, via letter and Instant Alert of the protocol for the implementation of the alternative education model to be utilized beginning March 23, 2020. Student guidelines and expectations were also sent via instant alert and posted on the school website. Teachers sent individual letters to students and parents regarding class codes, logins, and change in educational delivery model on March 20th. Instructors also practiced the Zoom format with all students on March 20th. Parents and students will continue to be updated utilizing phone, email, instant alert, and text messages.</p>
Staff	<p>Staff have been working in the building during the week of March 16- 20th and have had daily updates as to NDDPI's conference calls and news updates from the governor via administration. All correspondence documents to parents and students were also shared with staff. Staff will continue to receive daily updates. In the event that staff will need to transition to their homes, we will provide communication via Zoom, emails, and pink notes.</p>
<p>How will we ensure that all teachers and staff who may be involved in the opportunity learning program will have access to any and all hardware and software that may be required for the program?</p>	
Teachers and Staff	<p>All teachers and support staff have laptops issued to them and access to internet. Currently staff are located in the school facility and our technology provider is available to assist daily from 7-4p. Teachers and specialists will also be available for support from 8:00 to 8:30, 11:00 to 12:00 p.m., and 3:00 to 4:00 p.m. each day.</p>

Expectations during this time.

Staff	<ul style="list-style-type: none">I. Staff must be available during their regular contracted hours of 8a-4p.II. Administration will log into Zoom classrooms and Edmodo on a daily basis.III. In regards to absences, employee benefits will be utilized.IV. Assignments, assessments, and posted lesson plans with objectives, along with two grades per week in Power School will be required, per our teacher handbook.V. Administration and staff will have end-of-day meetings to assess and adjust educational delivery.VI. Classified staff will check in and out at the end of the day with administration via pink note in the event that we move to home based instruction.
	<ul style="list-style-type: none">I. Special education and 504 students will be provided the same accommodations and modifications outlined in their IEP. Special education teachers will work with regular education staff to determine the appropriate modifications for learning activities.
Educational Support Personnel	<ul style="list-style-type: none">I. Certified staff will check-in and out daily with use of time clock and directives from the administrative team.II. Assignments may vary depending on nature of duties and the condition of the buildings (if cleaning is needed or being done)III. Secretarial staff will assume duties outside their normal routines to assist with the logistics of the new unique learning environment.

	IV. Paras, kitchen staff, drivers, and custodians will assume duties outside their normal routines to assist with the logistics of the new unique learning environment.
Counseling	V. The district will continue to offer school guidance counseling. Students will be contacted individually via Zoom once per week to verify and assess mental/emotional well-being. The counselor will adhere to the ASCA virtual learning guidance and ethics.
Student Meals & Feeding	All students will receive a brown-bag breakfast and lunch on a daily basis per DPI guidance for summer meals. Cook and paras will prepare and deliver meals to doorsteps.