### **Title I Edmore District/School Parental Involvement Policy**

#### PART I. DISTRICT EXPECTATIONS

The Edmore School District agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- The school district will work with its schools to ensure that the required school-level parental
  involvement policies meet the Title I requirements, and include, as a component, a schoolparent compact.
- The school district will incorporate this district-wide parental involvement policy into its district plan.
- In carrying out the Title I parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the district plan for Title I is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the Department of Public Instruction.
- The school district will involve the parents of children served in Title I schools in decisions about how the one percent of Title I funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools. (Only applicable for districts with Title I allocations greater than \$500,000.)
- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

- (A) that parents play an integral role in assisting their child's learning;
- (B) that parents are encouraged to be actively involved in their child's education at school;
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.

• The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in North Dakota (i.e., NDPASS in Minot, ND).

## PART II. DISTRICT/SCHOOL PARENTAL INVOLVEMENT POLICY REQUIRED COMPONENTS

1. The Edmore School will take the following actions to involve parents in the joint development of its district/school parental involvement plan:

Edmore Public School personnel will jointly work with parents in the following ways:

- Parent surveys regarding program improvement
- Title 1 Parent Meeting
- Parent/Teacher Conferences- Fall & Spring
- Monthly School Newsletter
- School Website
- Scheduled individual parent meetings
- Parent comments and suggestions will be welcomed all year long concerning what is working well and what is not
- 2. The Edmore School will convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved,

The annual meeting will be held in the Title I classroom during fall parent/teacher conferences. Parents will be sent a letter inviting them to attend and give input for program personnel.

3. The Edmore School will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

Edmore *Public School personnel will provide numerous opportunities for parent meetings including the following:* 

- o Title 1 Fall Parent Meeting
- Parent /Teacher conferences
- o Annual Title Spring Meeting
- Scheduled individual parent meetings

Parents with transportation or daycare concerns are encouraged to contact Title I personnel at the school.

4. The Edmore School will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

At the teacher in-service held prior to the first day of school in the fall, the requirements for the parental improvement policy will be reviewed. A parental involvement staff member will be named at that time. School staff meeting will review parental involvement.

- 5. The Edmore School will build the schools' and parents' capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  - A. The school/district will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --
    - The state's academic content standards & the state's student academic achievement standards, will be reviewed during the Title 1 annual parent meeting in the fall. Parents will be provided with copies of the standards upon request. Title 1 staff will provide assistance in understanding these standards.
    - The state and local academic assessments including alternate assessments, will also be reviewed during the Title 1 annual parent meeting in the fall. Title 1 staff will provide assistance in understanding these assessments and the Title 1 requirements.
    - Title 1 staff will show parents how to monitor their child's progress, at the Title 1 annual meeting in the fall and at 2 additional scheduled parent-teacher conferences scheduled for November and February. Student progress reports (which are given to parents four times during the school year) will be reviewed and explained to parents by the Title 1 staff.
    - Title 1 staff will show parents how to work with educators, at the Title 1 annual meeting in the fall and at 3 additional scheduled parent-teacher conferences scheduled for December, March, & May. Student progress reports (which are given to parents four times during the school year) will be reviewed and explained to parents by the Title 1 staff.

The Edmore School will provide parents of participating children, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.

- B. The school/district will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training and using technology, as appropriate, to foster parental involvement, by:
  - Letters
  - Newsletters
  - Brochures
  - Web Resources
  - PowerSchool Access
  - Staff E-mail Contacts
  - Research Articles
- C. The school/district will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

Teachers, pupil services personnel, principals and other staff, will be encouraged to attend Title 1 fall and regional conferences, the January teacher in-service, brochures and research on the web on how to communicate with parents.

D. The school/district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:

The school district will work with Head Start to make an easy transition from Head Start to school; school district staff will meet with Head Start and parents of any children with an individual education plan before the child starts school. The school district will work with Lake Region Special Education in collaboration of the pre-school screening and Project Child Find. The school district will work with Reading First staff in identifying those students who are most at risk and work with parents to provide the best possible education for their child.

E. The school/district will take the following actions to ensure that Title I information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

Title 1 information will be reviewed for content and readability. Request for Title 1 information will be provided in alternative formats to the extent possible upon request.

6. The Edmore School will coordinate and integrate parental involvement strategies under Title I with parental involvement strategies under the following other programs:

The school district will work together with Head Start to make an easy transition from Head Start to school; school district staff will meet with Head Start and parents of any children with an individual education plan before the child starts school. Teacher Assistance Teams will conduct meetings to maximize student growth and development.

7. The Edmore School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

Title 1 staff will meet with staff from Head Start and Reading First to share strategies and to try to be consistent with parental involvement strategies.

8. The Edmore School will take the following actions to involve parents in the process of school review and improvement:

Parents will be asked at the annual Title 1 fall meeting and as part of the annual Title 1 parent survey for suggestions from parents to improve the Title1program. Other meetings and surveys used by the school for parental involvement are: Education School Climate and the Parent Teacher Organization meetings.

9. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

Targeted Assistance School – Not Applicable

#### PART III. SHARED RESPONSIBLITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parental involvement policy, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

The School-Parent Compact is attached to this parental involvement policy. It was jointly developed with parents at the annual Title 1 parent meeting. All parents were invited to add suggestions and comments on the policy. Suggestions and comments on improving the Title 1 program will be received at any time throughout the year.

# PART IV. DISCRETIONARY DISTRICT/SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS

The District/School Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions.
- In order to maximize parental involvement and participation in their children's education, arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.

#### PART V. ACCESSIBILITY

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Request for Title 1 information will be provided in alternative formats to the extent possible upon request.

### PART VI. ADOPTION

	al Involvement Policy has been developed jointly with, and agreed on with, par Title I programs, as evidenced by <b>school board meeting minutes</b> .	ents
This policy was adopted by the period of Sept. 2012	the <u>Edmore Public School Board</u> on <u>Sept. 10, 2012</u> and will be in effecting the school district will distribute this policy to all parents on on or before <b>November 1, 2012</b> .	
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	(Signature of Title I Authorized Representative)	
	(Date)	